**BIGFORK COMMUNITY UNITED METHODIST CHURCH**

**COVID-19 RELAUNCH PLAN**

**WORSHIP SERVICES - Phase II Reopening June 14**

**Online services will continue via CUMC’s YouTube Channel**

**In person Attendance**

The Mountain Sky Conference of the United Methodist Church and the Center for Disease Control recommend that if you areover 60 or have medical preconditions that increase your vulnerability to the covid-19 virus you should not attend in person worship and continue to worship via CUMC’s YouTube channel. <https://www.youtube.com/channel/UCrKM7aDzVcIF04L6gp6HuGQ>

All members of the worship team be at least six (6) to (8) feet from the closest seating of worshipers at any time they are speaking.

Hymnals and pew Bibles have been removed from the sanctuary.

Worshipers may bring personal Bibles and activity kits for children

No printed bulletins– bulletins will be emailed on Saturday each week

No attendance pads will be passed out. Index cards will be completed by each worshiper to be used only for contact tracing by the health department in the event a worshiper at the same service later tests covid-19 positive

The sanctuary will only be used for worship services and all seating there and in overflow settings (fellowship hall and lower level) will be sanitized before and after each service.) All seating in the sanctuary and overflow areas have been preset so that all family groups and individual worshipers are no less than six (6) to eight (8) feet of distancing between family groups.

All church entrances and entries to the fellowship area and lower will have sanitizing kits with masks, disposable gloves, hand sanitizer and wipes

All seating areashave pre-distanced floor planssoindividuals and family groups will maintain social distancing between individuals and groups

Portions of the building not used for worship gathering in the sanctuary or overflow areas will be blocked off so as to deny public access to other parts of the building.

Only **one person at a time**will be permitted to use the public bathrooms.

The drinking fountain will be turned off and worshipers will be offered bottled water.

The kitchen is closed. No food or coffee will be prepared or served. Bottled water will be available at no cost.

No more than 50 people will be permitted to sit **the sanctuary**

First 50 people who arrive for worship will be seated in the sanctuary

**Overflow to fellowship area first**(75” screen and surround sound available), **then to lower level seating**(55” screen available) in that order

Worshipers will enter by the front door. Each group will be seated by the ushers.

Worshipers will exit by rows as ushers direct. (See below.)

Mobility-challenged worshipers may exit by front door after the service.

All others will be asked by the ushers to exit via east exit door

No more than 20 people will be permitted to sit in **the fellowship area**

All tables will be removed during the service

Enter by front door and exit by way of kitchen door

Overflow to lower level

All other provisions as above for the sanctuary apply in this area.

No more than 20 people will be permitted to sit in **the lower level**

Enter by front door and exit by way of basement door

All other provisions as above for the sanctuary apply in this area.

Masks will be worn by all attendees and all worship team members

Masks will be provided to those who do not bring one with them and will be taken by the worshiper at the end of the service or thrown away. No masks will be reused.

No choir will be seated or sing. Bell choir may perform if space is available.

Singing of hymns by the congregation will benot bepermitted but worshipers may hum along with the hymns. Instrumental music may be played and pre-recorded vocal music may be presented as part of the service.

HVAC system will be off during the service. Only HEPA filters will be used and they will be changed each month

No-touch collection plates will be placed at the back of the sanctuary and in the narthex. Worshipers may leave their offering as they enter or exit worship.

Communion Services will be virtual only until Montana enters Phase III

There will be no fellowship time or food served until Montana enters Phase III

**Greeters**

Training will be required.

They will wear masks and gloves.

Stand outside to greet people if weather permits

No handshakes or hugs – social distancing will be maintained at all times.

Offer face masks to everyone without one…to be kept by the worshiper thrown away after the service. No reuse of masks by anyone else will be permitted.

Screening questionsfor symptoms of covid will be posted in the narthex and greeters will encourage worshipers to review the symptoms as they enter.

**Ushers**

Training will be required.

They will wear masks and gloves during the service.

Open doors and windows as weather permits to circulatefresh air in the seating areas

Light candles before the service starts

Turn off HVAC system when worshipers begin to arrive

Seat worshipersfront to back of the room by family groups using social distancing guidelines between groups

Excuse worshipers by rowsto assigned exits. Those closest to the door will be excused first and those next farthest from the door will be excused next, and so on in that order except that mobility-challenged worshipers last.

Collect the contact informationcard from each worshiper

The church building has been deep cleaned and sanitized and cleaning supplies have been purchased

No weddings will be conducted in the sanctuary. Alternative venues will be identified and offered

Funerals that cannot be postponed may be conducted in accordance with Worship Service guidelines above. Livestreaming of the service will be offered.

No community gathering events (speakers, fundraisers, concerts, cantatas, etc.) will be permitted in the building until Montana moves to Phase III.

Parking lot may be used

Speaker events may be offered from the church online via Zoom or YouTube

**Building User Groups**

Training of meeting leaders will be required

Social distancing of six (6) feet shall be maintained between attendees

Building User Groups are required to notify the church in the event any member of their group tests covid-positive.

No food or drink other than bottled water will be offered to anyone attending the group meetings

Every meeting room will have a sanitizing kit the user group needs to use at the conclusion of their meeting.

All doorknobs and handles from the exterior doors to the meeting room door, handrails, sink and toilet handles, switch plates, chair backs, tables, and books used during a meeting will be wiped down with sanitizing wipes.

The group will maintain a log indicating that all required post-meeting sanitizing has been completed.

It is recommended that each group keep a record of contact information for each member at each meeting to permit contact tracing if any member tests covid-19 positive within fourteen (14) days of a meeting.

***\*This policy will be emailed to the membership***

***before in person worship services begin.***